

Board Meeting Minutes
Mosquito Abatement District -Davis
March 13, 2025

The Mosquito Abatement Board meeting was held at the Kaysville facility and on Zoom.

Welcome by Board Chair Brad Lee at 6:04 pm who led the Board in the Pledge of Allegiance.

ROLL CALL:

Present at the meeting was Gary Hatch, Manager and Shirley Cox, Clerk with Board members including Matt Murri – Bountiful; John Crofts – Davis County Commission; Scott Isaacson – Farmington; Gary Anderson – Fruit Heights; Mike Blackham – Kaysville; Tyson Roberts – Layton; Brian Horrocks – North Salt Lake; Joel Dills – South Weber; Nancy Smalling – Sunset; Kelly Enquist – West Bountiful and Brad Lee - West Point. Excused from the meeting was Cheylynn Hayman – Centerville; Dakota Wurth – Clearfield; Marie Dougherty– Clinton; and Brett Cragun – Syracuse.

Board members Gary Anderson, John Crofts, Joel Dills, and Brian Horrocks joined by Zoom.

No conflicts of interest declared.

MINUTES – OF 02/13/2025 BOARD MEETING:

There was a motion by Tyson Roberts to approve the minutes of the 02/13/2025 Board meeting. The motion was seconded by Nancy Smalling. All in favor. None opposed. Motion carried.

Matt Murri, Bountiful, joined the meeting at 6:09 pm.

PUBLIC COMMENT:

None

TREASURER REPORT:

Scott Isaacson reported that everything is in order.

As a matter of information Check #11823 was not included in the check run. It had been set aside for Manager Hatch to put in the printer for Shirley Cox while she worked remotely.

There was a motion to accept the Treasurer Report by Mike Blackham. The motion was seconded by Kelly Enquist. All in favor. None opposed. Motion carried.

FINANCIAL STATEMENT DISCUSSION AND APPROVAL:

Manager Hatch reviewed the Expense Detail Report with the Board and highlighted some of the expenses.

There was a motion by Nancy Smalling to accept the financial statement and approve the payment of bills. The motion was seconded by Commissioner John Crofts. All in favor. None opposed. Motion carried.

MOSQUITO REPORT:

West.Nile.Update.and.Encephalitis.Surveillance.

The tree hole crew should be finished next week and will look for new tree holes to treat. Field work will begin the first week of April. Everything is on schedule for the upcoming season.

EMPLOYEES:

Full.Time

The full-time employees are all doing well.

Seasonal

The district will have three bikers and five field employees returning from last season. There are 12 applicants for the lab intern position, 4-5 applicants for the drone intern position, as well as some applicants for the field/environmental science intern position.

Night.Time.Sprayers

All night time sprayers committed to return for this season except two. The district has received some applications for the open night time sprayer positions.

2025 EDUCATION PROGRAM:

The district has visited twenty – five schools to date. School presentations are on Wednesday and Thursday each week. A calendar is available if Board members would like to attend. Manager Hatch asked the Board members to let him know if they are attending so he can inform the school.

PROPOSED RULEMAKING (ANPRM), THE DEPARTMENT OF COMMERCE'S BUREAU OF INDUSTRY AND SECURITY (BIS):

This proposed rulemaking for the Department of Commerce is pertaining to drones made in countries of concern, primarily China. DJI imports have already been stopped using a 2014 law. DJI drone parts are allowed to be imported but are very slow in coming and difficult to get.

AMCA and other districts submitted comments and are working with federal authorities and congress to get them to allow DJI imports again.

MONARCH BUTTERFLY ENDANGERED SPECIES LISTING:

The Department of Wildlife and the EPA are looking at placing the monarch butterfly on the endangered species list.

Placing the monarch butterfly on the endangered species list could have serious implications for mosquito abatement operations. Adulticide and larvicide work would be very difficult due to the fact that it could disrupt a butterfly or possibly kill it.

Tyson Roberts stated that the Utah Farm Bureau and the American Farm Bureau are submitting comments against placing the monarch on the endangered species list. He also noted that once something is listed it is very hard to get it off the endangered species list.

Tyson Roberts also stated that the amount of milkweed is less than it used to be, which is perhaps one of the negative impacts of making irrigation more efficient by putting it all underground. He noted that the Department of Agriculture has an application window to apply for a grant to put pollinator areas in the parks. This would allow more milkweed to be planted.

Manager Hatch agreed the lack of milk weed is part of the issue and also noted butterfly habitat has been impacted from houses built where open fields used to be.

Scott Isaacson, Farmington, was excused from the meeting at 6:32 pm.

PAY SCALE REVIEW COMMITTEE REPORTS:

The Pay Scale Review Committee is made up of Mike Blackham, Kelly Enquist, and Manager Hatch.

The Pay Scale Review Committee met before the Board meeting this evening. Manager Hatch gave the Review Committee a tentative pay scale for review, which the Committee supported. Manager Hatch was tasked with the following before meeting again with the Committee:

- 1) List what positions are asked to do currently vs what the position was asked to do previously (i.e. 5-10 years ago). Put the position in the appropriate pay scale including to bump up the manger pay scale one or two steps as part of planning for Manager Hatch's replacement.
- 2) Adopt a policy to address if an employee is topped out of their pay scale, due to the length of time employed, the district manager could move that employee from one pay scale to the next. This would require Board approval.

POLICY AND PROCEURES REVIEW COMMITTEE REPORTS:

The committee received the policy and procedure for review prior to the Board meeting this evening. Two things are for consideration by the Policy and Procedures Review Committee:

- 1) Termination with cause concerning vacation: Sick leave is not paid out. Comp time will be paid out. Manager Hatch is suggesting the policy be clarified to read that accrued vacation is not paid out if there is termination with cause, in which case, the vacation buyout would be similar to the current sick leave buyout policy.

2) District employees who use district equipment would be required to provide any and all passwords to phones, computers etc. Manager Hatch will create a form for providing this information.

There was a Board discussion for and against the payout of accrued vacation when an employee is terminated with cause. Manager Hatch stated the district policy currently pays all accrued vacation and 1/3 of accrued sick leave.

Brad Lee summed up the discussion stating that the way he understands the policy update is that if you leave on good terms, the district will pay out accrued vacation and 1/3 of accrued sick leave plus comp time. If an employee is terminated with cause the payout will be different.

Manager Hatch asked the Policy and Procedures Review Committee to also suggest ways to give clarity on the district policy concerning when administrative leave is paid leave and when administrative leave is unpaid leave.

PESTICIDE BUILDING VEHICLE STORAGE CONSTRUCTION ARCHITECTURE RFQ:

The RFQ has gone out and some inquiries have come in. Manager Hatch needs to move the dates of the mandatory pre-bid meeting to some time between March 26th and April 2nd.

Mike Blackham confirmed that the order for building the new pesticide storage building is first, the RFQ, then a needs assessment is drawn up, then the RFP.

MANAGER SUCCESSION PLAN COMMITTEE:

Manager Hatch updated the Board that he may push his departure to the end of March 2026.

Manager Hatch will update the job description for district manager. The Board can postpone forming a Manager Succession Plan Committee until a later date.

2025 LEGISLATIVE SESSION:

There was no update to report.

EQUIPMENT:

Maintenance

Equipment.Update. - Trucks.and.Copier

The new trucks and new copier are all here at the facility.

Sell.●Honda.Rubicon. Update

The district has 5 Honda Rubicon ATVs to sell.

(1) 2022 – Specialty Color Bronze - \$6,000

(3) 2023 – 2 Red - \$6,000, 1 Specialty Color Bronze - \$6,250

(1) 2024 – Specialty Color Camo - \$6,500

The ATVs went up for sale this week. There were no buyers. They will be relisted next week with lower prices.

Sell. 4'X.76"ATV.Trailer.P#66._Update

The district has an ATV trailer to sell. The sell price is \$800. It has not sold.

BOARD TRAVEL & MEETINGS 2025/2026:

- a) UMAA Annual Meeting – Oct 27-29, 2025 – Park City, UT
- b) MVCAC Annual Meeting – February 1-4, 2026 – Rancho Mirage, CA
- c) AMCA Annual Meeting – March 3-7, 2025 – San Juan, Puerto Rico – Repot

The AMCA Annual Meeting held in Puerto Rico was a good meeting, held at a good venue. Manager Hatch, Brad Lee and Dakota Wurth attended.

Brad Lee felt the AMCA Meeting was well done with some very interesting presentations and breakout sessions. He especially enjoyed the museum curator from the UK.

Manager Hatch stated that there was a lot of discussions about dengue and aegypti including discussions about resistance issues with aegypti. Aegypti is now very rampant in Las Vegas, and it is all through Maricopa County in Arizona. St George has had aegypti numbers for the last two years. Moab has had aegypti in the past, however, currently there are not as many aegypti as in years past. Aegypti will make it's way to the Wasatch Front eventually.

BOARD MEMBER REPORTS:

None

ADJOURN:

Kelly Enquist motioned to adjourn. Nancy Smalling seconded the motion. The MAD-D Board meeting adjourned at 7:07 pm.

4/10/2025

Scott Isaacson, Treasurer

4/10/2025

Shirley Cox, Clerk